



# ROGUE WORKFORCE PARTNERSHIP

## MINUTES

### ROGUE WORKFORCE PARTNERSHIP

May 11, 2015

Pacific Retirement Services - Third Floor, Washington Room  
1 W. Main St., Medford, OR

#### MEMBERS PRESENT:

Michael Donnelly, Jim Fong, Ron Fox, Jessica Gomez, Tanya Haakinson, John Higgins\*, Pete Karpa, Brent Kell\*, Tolga Latif\*, Doug Mares, Tamara Nordin

\*= *via phone*

#### QUORUM PRESENT: Yes

#### OTHERS ATTENDING:

*Governor's Workforce & Labor Policy Advisor* – Elana Pirtle-Guiney

*ResCare Workforce Services* – Michael Vu\*

*Oregon Employment Department:* Tamara Schroeder, Guy Tauer

*Department of Human Services:* Melissa Wolff, Rosemary Jernigan

*Southern Oregon ESD:* Gwyn Lema

*City of Eagle Point:* Jonathan Bilden

*City of Grants Pass:* Don Abbott

*College Dreams:* Stacie Grier

*Southern Oregon Goodwill Industries:* Shae Johns, Matt Chesler

*BBSI:* Suz Montemayor, Joe Rossi

*The Job Council:* Aurora King, Graham Hetland, Rene' Brandon, Sherri Emitte, Rob Hegeman, Tami Allison

*All meetings of the Rogue Workforce Partnership are recorded should reference be desired in addition to the minutes.*

#### 1) CALL TO ORDER, WELCOME & INTRODUCTIONS:

The RWP meeting was called to order by Tamara Nordin at 7:42 am. Introductions were made.

#### 2) CONSENT AGENDA:

***DUE TO LACK OF A QUORUM, NO ACTION WAS TAKEN.***

#### 3) STRATEGIC PLAN IMPLEMENTATION & WORKFORCE / EDUCATION SYSTEM TRANSFORMATION

##### Sector Strategies

- **Engineering Job Seekers Cohort / Employer Networking** – Jim reported that he was contacted by an individual laid off from Erickson Aircrane who was looking at other career paths. Currently, the individual is working in a temporary position at CareStream.

Jim introduced Rob Hegeman, Business Employment Specialist with The Job Council who facilitates the weekly Job Net workshop where job seekers attend regularly. Rob spoke to the group about the need for job seekers to have a way to make connections with local employers (informational

interviews) and “make the first impression”. Aurora added that the Job Net was originally designed as the finale’ for Foundational Skills Workshop. “It is a great opportunity for facilitators to motivate and re-energize the job seeker”, Aurora added.

Jim went on to add that we are trying to systematize networking; tying sector strategy work to the work we are doing at the OneStop.

Rob announced that more employers are needed to attend Job Net and that he would like to create a list of employers interested in doing informational interviews. An email will be sent to employers asking them to sign up if they are interested.

### **Systems Innovation-**

- **Southern Oregon Success** - Jim presented information on Southern Oregon Success and a draft governance document. “The concept is that we are bringing together education, social service, healthcare, and business so children and youth can succeed”, Jim stated. The RWP is a key partner and convener in this effort. What’s next:
  - Fleshing out common performance outcomes / metrics.
  - Implementing applicable best practices from South Texas and Louisville, KY.
  - More partnership, program / investment alignment and synergy taking place at all levels of the continuum than has ever been seen before.

## **4) GUIDE, INFORM & LEAD STRATEGIC PARTNERSHIPS**

### **National Coordination**

- **U.S. Department of Labor –**

Fact sheets and draft WIOA regulations are available in today’s packet. Jim highlighted the governance and leadership handout that includes streamlined membership and describes the roles and responsibilities. He then introduced Elana Pirtle-Guiney the Governor’s Workforce & Labor Policy advisor. Elana introduced herself and indicated that she is traveling around the state to visit the different workforce boards. Elana stated that the focus is making sure there is as much consistency as possible, and that we have a results-driven system. Elana shared the Governor’s priorities:

  - **Collaboration**
    - How do we get all regional systems working together?
    - Bridging regional collaboratives critical to moving Oregon forward
  - **Equity**
    - “Hard to serve” populations
    - Families in generational poverty
    - Communities of color
    - Rural communities
    - Do we know how to reach these populations?
  - **Accountability**
    - Are we actually meeting our goals that we established?
    - Decide locally the plan for reaching the set goals
    - Best way to approach our population
    - Do we need state resources to assist?

- Results driven and outcome based
  - How are we thinking about our results in the long term?
  - Assure program alignment
  - Getting the worker more job ready

Elana challenged the group to look at who achieves the best results for the population as a whole, but also where the gaps are in what service providers do well.

- Who can you bring in to reach your rural communities?
- Where are the gaps in the work being done – need to review data
- How are the Coordinated Care Organizations reaching out to people?
- How are the STEM Hubs being inclusive?
- Who are we leaving behind?

Elana asked that if any workforce board members have relationships with legislators to talk to them and provide messaging points for advocacy.

Pete Karpa spoke about the section in WIOA that highlights better access to workforce programs for those who are disabled, and asked if there was a conversation happening with the Governor regarding disability. “We need to become better at working with those who have disabilities”, Pete stated. Elana indicated that this is currently being reviewed, and would like to see us move to a system where all individuals are being channeled through the OneStop with wrap around services being included and integrated with the workforce system services.

Elana also indicated that a conversation is taking place with the Governor regarding whether it makes sense to have a Workforce Cabinet.

- **Local Board Chartering Checklist**- Jim reported that each local board must be re-chartered for July 1, 2015. Strategic planning work will start with the state plan due in March 2016. Jim informed the board that he has completed a short checklist, sent by CCWD, indicating our compliance with the charter criteria versus the entire chartering criteria adopted by the OWIB last year.
- **Oregon Workforce Partnership – Video on Role of Workforce Board** – The video will be shown at the end of the meeting if there’s time.

### **Regional Coordination**

- **Service Provider for WorkSource Oregon Centers** –Jim reviewed the action brief with the group and indicated that the RWP Board of Directors approved and affirmed the selection of Arbor E&T, LLC, dba ResCare Workforce Services as the Rogue Valley’s WorkSource Oregon Service Provider beginning Program Year (PY) 2015 (July 1, 2015 to June 30, 2016), with the option for one additional one-year contract and two additional two-year contracts at the discretion of the Rogue Workforce Partnership and the Oregon Department of Human Services on May 1, 2015. Jim asked the Workforce Board to affirm the board of director’s decision.

Michael Vu, Director of Operations at ResCare, joined by phone and thanked the staff and the Board, and indicated their excitement to work with us.

***DUE TO LACK OF A QUORUM, AFFIRMATION WILL BE DEFERRED TO A FUTURE MEETING.***

- **New Intergovernmental Agreement**- Jim presented information on the Rogue Valley Workforce Consortium (RVWC) and indicated that one of their responsibilities is to appoint the Workforce Board.

*The RVWDC is a private/public partnership which addresses the employment needs of Jackson and Josephine Counties*

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- **New Workforce Development Board Configuration** - The handout presented outlines two options:
  - **Option A** – Keep current K-20 Education and DHS Partners = total membership 35
  - **Option B** – Keep current K-20 Education and DHS Partners + add Oregon Tech = total membership 39

Jim went on to say that in order to effectively manage attendance and decision-making, quorum requirements would be set at approximately the same actual number of members as the current level, but a lower percentage of the increased new membership total.

RWP members present endorsed the following:

- a. Pursue Option B – Important to have Oregon Tech included, as well as more businesses
- b. Move to quarterly, longer meetings ( 3 hours)
- c. Schedule time for more in-depth discussion and decision-making at the full workforce board meeting
- d. Sub-committees meet monthly and present to the Board for approval quarterly

***DUE TO LACK OF A QUORUM NO SPECIFIC ACTION WAS TAKEN. STAFF WILL MOVE FORWARD WITH THE GUIDANCE PROVIDED TO CREATE THE APPROPRIATE STRUCTURE.***

**5) OTHER BUSINESS**

No other business was brought before the Rogue Workforce Partnership.

**6) ADJOURN**

With no further discussion, the meeting was adjourned at 9:36 am.

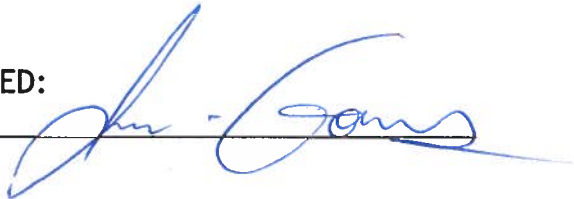
Respectfully Submitted,



Tami Allison  
Executive Team Coordinator

/tka  
APPROVED:

Chair



Date

9/23/15