



## Rogue Valley Workforce Consortium

Friday April 14, 2017 • 10:30 - 11:00 a.m. | 100 E. Main Street, Suite A - Board Room • Medford


Video/Phone Conference access available at: <https://zoom.us/j/858765765>. Select your audio preference. 1) Use telephone +1 (646) 558-8656; Meeting ID: 858 765 765 (normal long distance charges will apply); 2) Or, use computer microphone & speakers (headset is recommended to avoid reverb)

### Agenda

1. **Call to Order** *Commissioner Dyer*
2. **Election of Officers - Action Item** *Commissioner Dyer*
  - Chair & Vice-Chair
3. **Consent Agenda - Action Item** *Commissioner DeYoung*

*Consent agenda items are voted on as a single block unless a member wishes to pull an item (s) out for discussion*

  - Minutes Approval
    - December 6, 2016 Rogue Valley Workforce Consortium Meeting
4. **Rogue Workforce Partnership Workforce Board Membership - Action Item** *Jim Fong*
5. **Other Items** *Commissioner DeYoung*
6. **Adjourn** *Commissioner DeYoung*

 = Documents attached, linked or will be handed out at meeting

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## Minutes

### Rogue Valley Workforce Consortium



Tuesday December 6, 2016 ◆ 11:00 am - 12:00 N  
The Job Council/Rogue Workforce Partnership Boardroom  
100 E. Main St., Suite A ◆ Medford, Oregon

**Consortium Members Present:**

Commissioner Cherryl Walker  
Commissioner Rick Dyer

**Consortium Members Absent:**

*(intentionally left blank)*

**Quorum Present:** Yes

**Others Present:**

Jim Fong, Executive Director - Rogue Workforce Partnership  
Tami Allison, Executive Projects Manager – Rogue Workforce Partnership

#### 1. Call to Order

Chair, Commissioner Cherryl Walker called the meeting to order at 11:04 am.

#### 2. Rogue Workforce Partnership Membership

Commissioner Walker indicated that Dan DeYoung will be taking her position as commissioner and Lily Morgan will take Keith Heck's position. It is unknown; however, at this time, who will be appointed to the RVWC from Josephine County. Commissioner Dyer indicated that, to the best of his knowledge, he will be continuing as the representative from Jackson County.

Jim presented reappointments and new appointments to the Rogue Workforce Partnership Workforce Development Board and indicated that reappointment to expiring positions and filling vacant positions will be retroactive to July 1, 2016. Jim noted that five members are being reappointed, 10 members are new appointments, and there are still some vacant positions to be filled. This list has also been vetted with the Corporate Directors who are in agreement.

It was noted that Joe Myers Vice President of Pacific Electrical contractors should have been added to the first page under new appointments. The correction will be made.

***A MOTION WAS MADE BY COMMISSIONER DYER TO APPROVE THE LIST OF REAPPOINTMENTS AND APPOINTMENTS AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER WALKER AND APPROVED UNANIMOUSLY.***

#### 3. Rogue Valley Workforce Consortium

Jim spoke to the Commissioners about building contingency options into the decision-making of the Consortium as the way it stands now, there could be a stalemate process with only two members and two votes. Jim indicated

that his suggestion is that if the Consortium cannot reach agreement, all six commissioners (Jackson and Josephine Counties) will be brought together for a majority vote. If there is still a stalemate, then the item will be taken to the Governor's office for resolution. Commissioner Dyer stated that he feels this would be prudent. Although Commissioner Walker does not feel this would be problematic, she feels having a contingency plan would be a good idea. Commissioner Walker indicated that this should be an agenda item, as well as an orientation to new Commissioners, for one of the first Josephine County Board of Commissioner General Discussion meetings of the new year. ***Tami was asked to follow up with Terri Wharton in the Josephine County Board of County Commissioner's office to schedule Jim on a meeting agenda.*** It was also agreed that legal counsel insight will be obtained regarding majority vote.

#### 4. Other Items

Commissioner Cheryl Walker was thanked for her leadership and community service and was wished the best for her retirement.

#### 5. ADJOURN

The meeting was adjourned at 11:28 a m.

Respectfully Submitted,

Tami Allison  
Executive Projects Manager

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Approved  
Chair, RVWC

Date



**ACTION BRIEF**

To: Rogue Valley Workforce Consortium  
 From: Jim Fong, Executive Director  
 Date: April 14, 2017  
 Subject: Appointments to Rogue Workforce Partnership - *Workforce Development Board*

**Background & Discussion**

Per the Workforce Innovation and Opportunities Act of 2014 [Subpart B], Jackson and Josephine Counties is designated as one of nine regions of the State to function as a Workforce Development Area. “The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers.”

WIOA [Subpart C] calls for the region’s Local Workforce Development Board to be “appointed by the chief elected official(s) in each local area in accordance with State criteria established under WIOA sec. 107(b).” The Rogue Valley Workforce Consortium (RVWC) was created through an intergovernmental agreement between Jackson and Josephine Counties to perform the functions, role and responsibilities of the chief elected official.

The following list of candidates is recommended for a new appointment or reappointment as members of the Rogue Workforce Partnership:

	<u>Name</u>	<u>Title</u>	<u>Organization</u>	<u>Note</u>
<b>New Appointments</b>	Paul Macuga	Chief People Officer	<b>ASANTE Health Systems</b>	Replacing Gregg Edwards who retired
	Trever Yarrish	Co-Founder & COO	<b>Zeal</b>	Replacing his Zeal colleague Adam Cuppy
	Lance Corley	Apprenticeship Director	<b>Crater Lake Electrical JATC</b> <i>Joint Apprenticeship Training Committee</i> <b>IBEW Local 659 - International Brotherhood of Electrical Workers</b>	Replacing Jon Flegel of IBEW
	Drew Waites	Business Agent / Organizer	<b>Southern Oregon/Northern California Plumber &amp; Steamfitters, UA 290</b>	Replacing Wes Brain of SEIU
	Jeremy Player	District Manager	<b>Oregon Department of Human Services</b>	Replacing Doug Mares on interim 1 year basis
<b>Renewing Appointments</b>	Jessica Gomez	CEO & Founder	<b>Rogue Valley Microdevices</b>	
	Michael Donnelly	Materials Managers	<b>Carestream, Inc.</b>	
	Brent Kell	CEO	<b>Valley Immediate Care</b>	
	Kirk Kolb	Superintendent	<b>Grants Pass School District</b>	
	Colleen Padilla	Executive Director	<b>SORED</b>	

- The attached chart displays full membership and status of positions for the RWP - Workforce Board
- Members will be assigned to staggered terms as appropriate / needed
- Two current business member will have their terms end on June 30, 2017 which will then create the correct balance in membership to meet federal WIOA requirements.

**Recommended Action**

- Appoint the individuals listed above to the Rogue Workforce Partnership.

RWP Workforce Board ♦ Membership & Positions (DRAFT / Proposed)

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<i>Business Representatives ♦ Mandatory Majority</i>			<i>Labor Representatives &amp;/or Joint Apprenticeship Training Center ♦ Mandatory</i>		
1	<b>Jessica Gomez*</b> ♦ Founder & CEO <i>RWP Chair</i>	Rogue Valley Microdevices	<b>Lance Corley</b> ♦ Apprenticeship Director	<b>Crater Lake Electrical JATC</b> <i>Joint Apprenticeship Training Committee</i> <b>IBEW Local 659 - International Brotherhood of Electrical Workers</b>	1
2	<b>Michael Donnelly*</b> ♦ Materials Manager <i>RWP Vice-Chair</i>	Carestream, Inc.	<b>Drew Waits</b> ♦ Business Agent / Organizer	<b>Southern Oregon/Northern California Plumber &amp; Steamfitters, UA 290</b>	2
			<i>Community-Based Organizations</i> - with demonstrated experience & expertise in addressing the employment needs of individuals with barriers to employment - serve <b>veterans</b> , or individuals with <b>disabilities</b>		
			<i>Organizations</i> - with demonstrated experience & expertise in addressing the employment, training, or education needs of <b>eligible youth</b> , including representatives of organizations that serve <b>out-of-school youth</b>		
3	<b>Nikki Jones*</b> ♦ Owner	Express Employment Professionals	<b>Brian Shumate</b> ♦ Superintendent	<b>Medford School District</b>	3
4	<b>Brent Kell</b> ♦ Executive Director	Valley Immediate Care	<b>Kirk Kolb</b> ♦ Superintendent	<b>Grants Pass School District</b>	4
5	<b>John Underwood*</b> ♦ Human Resources Manager	Timber Products	<b>Scott Beveridge</b> ♦ Superintendent	<b>Southern Oregon Education Service District</b>	5
			<i>Education &amp; Training – Title II &amp; Higher Education ♦ Mandatory</i>		
6	<b>Norm Kester</b> ♦ CEO	Quantum Innovation	<b>Cathy Kemper-Pelle</b> ♦ President	<b>Rogue Community College</b>	6
			<i>Economic / Community Development ♦ Mandatory</i>		
7	<b>Trever Yarrish</b> ♦ Co-Founder & COO	Zeal	<b>Colleen Padilla</b> ♦ Executive Director	<b>SORED</b>	7
			<i>OED / Wagner-Peyser ♦ Mandatory</i>		
8	<b>Chad Scott</b> ♦ Director Human Resources	Fire Mountain Gems & Beads	<b>Sherri Stratton</b> ♦ Senior Manager	<b>Oregon Employment Department</b>	8
			<i>Vocational Rehabilitation ♦ Mandatory</i>		
9	<b>Shawn Hogan *</b> ♦ VP of Engineering	Linx Technologies, Inc.	<b>Matthew Balkwill</b> ♦ Area Manager	<b>Office of Vocational Rehabilitation Division</b>	9
			<i>Optional Members</i>		
10	<b>Catherine Goslin</b> ♦ Director of Human Resources	Rogue Valley Manor	<b>Jeremy Player</b> ♦ District Manager	<b>Oregon Department of Human Services</b>	10
11	<b>Kim Oveson</b> ♦ Human Resource Officer	LaClinica	<b>Linda Schott</b> ♦ President <i>(Sue Walsh –proxy?)</i>	<b>Southern Oregon University</b>	11
12	<b>Fred Holloway</b> ♦ President	Holloway Human Resource Management Consulting	<b>Nagi Naganathan</b> President	<b>Oregon Institute of Technology</b>	12
13	<b>Scott Koch</b> ♦ VP/Territory Manager	Umpqua Bank			
14	<b>Joe Meyers</b> ♦ Vice President	Pacific Electrical Contractors			
15	<b>Paul Macuga</b> ♦ Chief People Officer	ASANTE Health Systems			
<b>Total RWP Workforce Board Membership = 27</b>					

**Mandatory**  
Must be  
20% of  
Workforce  
Board

**Mandatory** = WIOA Workforce Board Membership Requirement | \* = Corporate Director | ■ = New Member | ■ = Possible Candidate to be Contacted or Vacant Position

# WORKFORCE INNOVATION & OPPORTUNITY ACT

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## SEC. 3. DEFINITIONS.

**(10) COMMUNITY-BASED ORGANIZATION.**—The term “community-based organization” means a private nonprofit organization (which may include a faith-based organization), that is representative of a community or a significant segment of a community and that has demonstrated expertise and effectiveness in the field of workforce development.

**(11) COMPETITIVE INTEGRATED EMPLOYMENT.**—The term “competitive integrated employment” has the meaning given the term in section 7 of the Rehabilitation Act of 1973 (29 U.S.C. 705), for individuals with disabilities.

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## SEC. 107. LOCAL WORKFORCE DEVELOPMENT BOARDS.

**(2) COMPOSITION.**—Such criteria shall require that, at a minimum—

(A) a majority of the members of each local board shall be representatives of **business** in the local area, who—

- (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;
- (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and
- (iii) are appointed from among individuals nominated by local business organizations and business trade associations;

(B) not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who—

- (i) **shall** include representatives of **labor organizations** (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representatives of employees;
- (ii) **shall** include a representative, who shall be a member of a labor organization or a training director, from a **joint labor-management apprenticeship program**, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists;
- (iii) may include representatives of **community based organizations** that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve **veterans** or that provide or support competitive integrated employment for individuals with **disabilities**; and
- (iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of **eligible youth**, including representatives of organizations that serve **out-of-school youth**;

(C) each local board shall include representatives of entities administering **education and training** activities in the local area, who—

- (i) **shall** include a representative of eligible providers administering **adult education and literacy** activities under title II;
- (ii) **shall** include a representative of institutions of **higher education** providing workforce investment activities (including community colleges);

(iii) may include representatives of **local educational agencies**, and of **community-based organizations** with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment;

(D) each local board shall include representatives of governmental and **economic and community development** entities serving the local area, who—

(i) **shall** include a representative of **economic and community development** entities;

(ii) **shall** include an appropriate representative from the **State employment service** office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area;

(iii) **shall** include an appropriate representative of the programs carried out under title I of the **Rehabilitation** Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the local area;

(iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance;  
and

(v) may include representatives of philanthropic organizations serving the local area; and

(E) each local board may include such **other** individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate

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