ROGUE WORKFORCE PARTNERSHIP

MINUTES

ROGUE WORKFORCE PARTNERSHIP ~ EXECUTIVE COMMITTEE MEETING

August 7, 2026--Hybrid Meeting

ROGUE WORKFORCE PARTNERSDHIP EXECUTIVE COMMITTEE MEMBERS PRESENT

Brent Kell, Valley Immediate Care – RWP Chair
Mike Card, Combined Transport – RWP Vice-Chair
Loren Brown, Rogue Disposal

ROGUE WORKFORCE PARTNERSHIP EMPLOYEES PRESENT

Mary Lockwood, Executive Director
Sherri Emitte, Chief Finance & Admin Officer

Quorum Present

Yes

Call to Order

Chair Brent Kell called the meeting of the Rogue Workforce Partnership Executive Committee to order at 1:03 p.m.

Approval of the Minutes

Mike Card moved to approve the minutes from the 07/10/2026 Executive Committee meeting, and Brent Kell seconded the motion. The minutes were approved unanimously without objection.

Resignation/Appointment: Marta Tarantsey

Marta Tarantsey has submitted her resignation to the Rogue Workforce Partnership Board of Directors. She has made a recommendation for a candidate who would qualify as an economic development board member. The Directors will continue discussions on other possible candidates, should Marta's recommendation not work out.

New Board Member Nomination

Mike recommended adding Amanda Moore to the board to provide accounting expertise, following advice from Col. Dotterer. Amanda is a CPA at Baker Tilly (formerly Moss Adams) which conducts audits for Jackson and Josephine Counties. Her legal advisor confirmed there is no conflict of interest in her serving on the Workforce Board. Mike Card made a motion to nominate Amanda Moore as a private business board member for approval by the Consortium. The motion was seconded by Brent Kell and passed unanimously with no objection.

Nomination of Board Chair and Vice-Chair

A board chair and vice-chair must be appointed at the September 11 board meeting.

Brent Kell was nominated by Mike Card to continue as Chair.

Mike Card was nominated by Brent Kell to continue as Vice-Chair.

The nominations will be brought to the full board for a vote at the next meeting.

Financial Risk Assessment Update

RWP is working with Sorren on a financial risk assessment. The effort is in the information gathering phase; three meetings have been held so far. A final report with recommendations is expected to be presented to the full board at the September meeting.

SOYW Waiver Review

The status of the SOYW waiver was discussed. No decision was made related to the operation of SOYW. It will continue to operate as usual.

Bylaws and Policies Review

Numerous policies and bylaws were revised to clarify language and structure.

A point of confusion was discussed regarding the distinction between the "Rogue Workforce Partnership" (the nonprofit organization) and the "Workforce Development Board" (the federally required oversight board). It was agreed to present a clear explanation of the different board structures and responsibilities at the next full board meeting.

A new combined "Code of Conduct and Internal Control Policy" consolidates previous documents and clarifies definitions such as "immediate family" and "conflict of interest".

A motion was made to approve three policies (Bylaws, Board Membership Policy, and Code of Conduct/Conflict of Interest Policy) for referral to the full board and county commissioners, pending HECC review. The motion was seconded and approved.

Adjournment

With no further business, the RWP Executive Committee adjourned at 1:38 p.m.

Certification of Minutes

I certify that the foregoing minutes are a true and correct record of the proceedings of the Rogue Workforce Partnership Executive Committee Meeting on August 7, 2026.

Respectfully Submitted,
Christine Cardona, Executive Administrative Coordinator

Attestation

Brent Kell, Chair

10/2/2026
Date